

**Date:** Thursday 12th December 2024

**Attendees:** Bekir Andrews (Wates); James Cadman (Action Sustainability); Hattie Webb (Action Sustainability); Charles Naud (Action Sustainability); Stefania Chica-Jacome (Action Sustainability); Annabel James (Action Sustainability); Abbie McKinnon (Robertson); Erusa Adizie (NG Bailey); Anna Fish (TFL); Corinne Wolstenholme (Network Plus); Daniel Birkinshaw (Bandk); Dylan John (Canary Wharf Group); Fiona Bussell (Amcogiffen); Gavin Roberts (JN Bentley); James Geraghty (Kier); James Norgate (Taylor Wimpey); John Bowden (Keepmoat); Julie Brooks (Higgins Partnerships); Luke Richardson (Amcogiffen), Sarah Maiden (Northern Power grid); Matt Walker (EMCOR UK); Thomas Mulholland (Balfour Beatty); Noemie Powell (Willmott Dixon); Oana Caltia (Kilnbridge); LAUREN Payne (Laing O'Rourke); Rachael Blackwell (Wessearch); Rebecca Lea (Willmott Dixon); Roberta Bailey (Denbighshire); Katherine Russack (Balfour Beatty); Jenna Taki (Kier); Vincent Jenkins (On-site Support); Katherine Windsor (Siemens)

### Summary of Actions and Notes from the Climate Action Group

Climate Action Group Group – Introductions and outstanding actions		
No	Action/Notes	Owner
1	<p><b>Welcome and Introductions</b></p> <p>Welcoming message by James Cadman (Supply Chain School) and Bekir Andrews (Wates), CAG coordinator and Group Chair respectively</p>	James & Bekir
2	<p><b>Carbon Calculator Update</b></p> <ul style="list-style-type: none"> <li>939 suppliers have reported their 2023's carbon footprint, a +253% increase versus last year. Likewise, the number of School Partners rolling out the calculator across their supply chain has increased, reaching 27 organisations.</li> <li>For Carbon Calculator support, reach out to Annabel James, Aya Macahis and Liban Ahmed</li> <li>Platform improvements undertaken in 2024: report divided by stages to improve the user experience, added Homeworking emissions to the reporting interface, increased the number of materials available, improved reports and the dashboard of analytics for Partners</li> <li>Planned improvements for 2025: Pdf exports for Partners, CRN and SIC coding matching to identify suppliers, ability to filter suppliers by sector/trade, option to upload spend data (Partners), add a client request notification.</li> </ul>	Charles Naud
3	<p><b>Business Planning</b></p> <p>A facilitated discussion (break-out rooms) based on 3 questions:</p> <ol style="list-style-type: none"> <li>What are the key sustainability challenges that we have as a sector?</li> </ol>	School & Partners

	<ol style="list-style-type: none"> <li>2. Consider the balance of training and content; and add the format that it comes in. Agree as a group: which activities do we need to do more, the same or less of?</li> <li>3. What are the key activities that the School can undertake to tackle your identified challenges?</li> </ol>	
<p>4</p>	<p><b><u>Scope 3 e-learning update</u></b>                  Steady progress on the development of the Scope 3 e-learning module. The script has been finalized and will be reviewed by the peer reviewers in December/January. The launch of the e-learning module is scheduled for March/April 2025.</p>	<p>Stef</p>
<p>5</p>	<p><b><u>AOB</u></b></p> <p><b>Next actions:</b> School has reviewed the outcome of the group discussions and has defined priorities for the year ahead, as follows:</p> <ul style="list-style-type: none"> <li>• <b>Science Based Targets:</b> guidance and training workshops building of what we already have in the catalogue (NZ and SBT) and the sustainability short. Timescale: within Q1 of 24/25</li> <li>• <b>Reporting legislation:</b> provide support to partners and members on what the requirements are from legislation – summaries of data requirements and timescales (new content). Timescales: Q2 and Q3</li> <li>• <b>Procurement and contract KPIs for climate:</b> guidance material (new content). Timescales: Q3 and Q4</li> </ul>	<p>Partners &amp; School</p>